

# Hunmanby Primary School

## Admissions Policy

Document Status			
FGB Pupil Support			
<b>Success Criteria for Review Completion</b>	Ratified at FGB On 16 <sup>th</sup> Nov 2021  Updated Nov 2021	<b>Responsibility</b>	<i>HT/CoG/ School Business manager</i>
<b>Date of Policy Creation</b> <i>Nov 2020</i>			
<b>Date of Next Review</b>		Nov 2022	
<b>Method of Communication</b> Emailed / FGB meeting		<b>Signed</b>	

**The Governing Body of the school has agreed the following policy:**

1. The normal catchment area of the school includes the parishes of Hunmanby, Reighton and Speeton. Children from these parishes will be admitted onto the school roll at the parent's request.
2. Consideration will be given to applications for admission from other parishes in the area. Numbers admitted will be determined by the Maximum Admission Limit set by the Local Authority and the places available at that time and is currently as follows:
  - EYFS 2 Yr Old Provision (Bumblebees) 12 - 16 PTE places
  - EYFS Nursery Admissions (Butterflies) 26 FTE places
  - EYFS Reception Admissions (Ladybirds) 30 FTE places
3. Every effort will be made to keep those children admitted into school in single age related year groups.
4. **EYFS 2 Yr Old Provision (Bumblebees)**  
Priority will be as follows:-

**First priority:**

Children and young people in Public Care for whom the school has been expressed as a preference and previously looked after children, that is children who were adopted (or subject to residence orders or special guardianship orders) immediately following having been looked after.

<p><b><u>Second priority:</u></b> Children who are recommended by the Director of Children and Young Peoples Service, including children in the care of a local authority, or by the appropriate designated medical officer.</p>
<p><b><u>Third priority:</u></b> Children who are eligible for free 2 yr old places according to the criteria set down by the Government (see attached guidance)</p>
<p><b><u>Fourth priority:</u></b> Children within the normal area of the school, giving priority to the oldest children first from the beginning of the school term following their 2<sup>nd</sup> birthday until the term after their 3<sup>rd</sup> birthday.</p>
<p><b><u>Fifth priority:</u></b> Children from outside the school's normal area, giving priority to those whose home is nearest to school first.</p>

## 5. EYFS Nursery Admissions (Butterflies)

For September Admissions - applications to be returned to the school by May 31<sup>st</sup>

For January Admissions - applications to be returned to the school by Oct 31<sup>st</sup>

Priority for admission into Foundation 1 will be as follows:

<p><b><u>First Priority</u></b> - Children with an Educational Healthcare Plan (EHCP) naming the school.</p>
<p><b><u>Second Priority</u></b> - Children who are recommended by the Corporate Director - Children &amp; Young People's Services, including children in the care of the local authority or by the appropriate designated medical officer. (We will only consider applications in this category if they are supported by a recommendation from a doctor, social worker or other appropriate professional which says that it is essential for the child to go to the preferred school and no other).</p>
<p><b><u>Third Priority</u></b> - Children from homes with poor housing conditions or overcrowding, or from a background which could affect the child's normal educational development. (This should be supported by the recommendation of a doctor, social worker or other professional.)</p>
<p><b><u>Fourth Priority</u></b> - Children within the normal area of the school, giving priority to the oldest children first. Children will be admitted the term after their third birthday as follows:</p> <ul style="list-style-type: none"> <li>• Birthdays between 1<sup>st</sup> January and 31<sup>st</sup> August will be admitted at the beginning of the Autumn Term (September).</li> <li>• Children with birthdays between 1<sup>st</sup> September and 31<sup>st</sup> December will be admitted at the beginning of the Spring Term (January).</li> </ul>
<p><b><u>Fifth Priority</u></b> - Children from outside the school's normal area, giving priority to those whose home is nearest to school first.</p>

## 6. EYFS Reception Admissions (Ladybirds)

Approval is given by the Local Authority for entry into Reception. There is no automatic right for a child to secure a place in Reception if they are already attending the EYFS Unit as a nursery age pupil. Parents have responsibility to apply for a school place through NYCC admissions office.

Priority for admission into Reception will be as follows:

- Children whose fifth birthdays fall between September 1<sup>st</sup> and April 30<sup>th</sup> will be admitted full time from the start of the Autumn Term.
- Parents of children whose fifth birthday falls between May 1<sup>st</sup> and August 31<sup>st</sup> shall be given the option of admission on a full-time basis as from the previous September 1<sup>st</sup>. However, parents reserve the right take part-time admission until the start of the Spring Term (January) Full time admissions shall automatically take place from the start of the Spring Term.
- The Local Authority Admissions Policy for Community Schools and the order of priority will be followed in the event of the admission limit being exceeded

#### **7. In Year Admission for other Year Groups**

You can apply mid-year for a school place or to make a late application to start in reception. An in-year application can be made at any time of the year as there is no closing date. Your application will be processed no more than half a term (six weeks) in advance of when a place is required. A school place will normally be allocated from the start of the next half term.

#### **8. School Admission Appeal Statement**

All parents who are refused a place for their child in school have a right of appeal. Details of how to appeal are available from the Education Office, Ainsty Road, Harrogate HG1 4XU