

Hunmanby Primary School



Butterflies Nursery Class



Information for Parents

Welcome to Butterflies

Hunmanby Primary School Nursery Class

Thank you for choosing Butterflies, our Nursery class at Hunmanby Primary School.

We know that choosing the right provision for your child can be a daunting task, especially for younger children. For some children, this will be their first experience of being away from home and from parents. We aim to make the transition as smooth and positive as possible, by providing high quality care and education in a safe, supportive environment with experienced and qualified staff.

Our staff are always available to answer any of your queries. Please feel free to contact us for more information and to visit our provision, to see for yourself what Butterflies Nursery Class has to offer you and your child.

Contact Details

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Web: www.hunmanbyprimary.co.uk

Staff

Headteacher: Mr Conrad Fox

EYFS/ KS1 Leader: Mrs M Pearson

Butterflies Nursery Teacher: Mon, Tues and Wed am- Mrs Stather

Butterflies Nursery Teacher: Wed pm, Thursday and Friday - Mrs Starkey

The nursery class is teacher-led. Other staff have either a level 3 or level 2 qualification.

Admissions

Butterflies Nursery class offers part time and full time places, Monday to Friday, during term time only. These sessions run from 8.45am to 11.45am and 12.15pm – 3.10pm. Lunch is also available for children staying full days.

Applications to start Nursery must be completed by the following deadlines and will be considered under Local Authority criteria for admissions:

For September admission – applications to be returned to the school **by 30th May**

For January admissions – applications to be returned to the school **by 30th October**

Please note that Nursery children are not on the roll of the main school. There is no link between admissions to a Nursery class and admissions into Reception. Parents will need to fill out an online preference form for a Reception class place and the application will be considered in line with Local Authority admissions criteria.

We provide places for up to 26 children per session. **From the start of the term following a child's 3rd birthday they are eligible for 15 hours per week of free nursery education**, until they transfer to primary school (usually the September following their 4th birthday). Parents are encouraged to use their child's full entitlement. **Some families may also be eligible for funding for the extended 30 hour offer, dependent on meeting specific eligibility criteria.** Families who are not eligible for this additional funding are also welcome to pay for up to 15 extra hours per week, subject to availability.

Eligibility Criteria for Extended 30 Hour child care entitlement

The national eligibility criteria which families need to meet are:

- Both parents must be working (or the sole parent if in a lone parent family);
- Each parent must have a weekly minimum income equivalent to 16 hours at national minimum wage or national living wage; and
- Each parent must have an income less than £100,000 per year.

You would also fit the criteria if:

- Both parents are employed but one (or both) is temporarily away from the workplace on maternity, paternity, parental or adoption leave, or on statutory sick pay;
- One parent is employed and one parent has substantial caring responsibilities based on specific benefits received for caring; or
- One parent is employed and one parent is disabled or incapacitated based on receipt of specific benefits.

For more information on how to apply for the extended 30 hour entitlement, parents should contact the school office.

Our Indoor Classroom

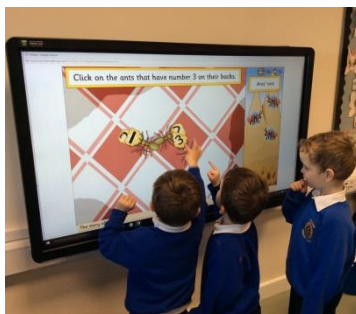
We believe play underpins all development and learning for young children. We plan experiences that build on children's interests and their spontaneous play as much as possible. We use our observations of the children to help understand the child's current stage of development and ensure that activities are well matched to the children's needs and address the next steps in learning. The curriculum is planned to promote progress in all areas of learning, through planned, purposeful play, with both child-initiated and adult-led activities.

Butterflies classroom offers opportunities for children to:

- Make friendships, show kindness to others, learn to share and take turns
- Develop their communication, listening and language skills
- Build their mathematical understanding
- Use imagination in their play



- Discover the world around them
- Enjoy tactile and sensory experiences
- Engage in creative activities
- Develop physical and mark making skills
- Operate technological equipment



Our Outdoor Classroom

We value outdoor play experiences and therefore use our outdoor area in all weathers. Please can you ensure your child is dressed appropriately for all weathers. During winter please provide named wellies (if coming in wellies please also bring shoes to change into), gloves, hat and a suitable coat. We have some spare wellies. In summer please provide your children with appropriate clothing and a sun hat. As your child will be climbing and running, open-toed sandals are not allowed. We ask parents to apply sun screen to all exposed areas of children's skin before school. Please ensure all items are named!

Children might get muddy. Perhaps use an old coat, so that it doesn't matter too much if they come home dirty. It probably means they've had a great time!

Our outdoor environment offers:

- Large construction area with crates, planks and tyres.
- A range of surfaces including soft matting, hard surface, barked area, large grassed area and slope
- Water and sand play areas
- Sound wall
- Willow tunnel
- Mud kitchen
- Construction areas
- Bikes and scooters
- Opportunities for planting
- Den making
- A large area for games
- Opportunities for quiet reading
- Mark making opportunities



Learning to deal with risk

Our environment offers children physical challenges and we support children in making judgements about staying safe. Children are given real scissors and sometimes tools. All our activities are “risk assessed” but accidents may happen. If your child has a minor accident we will inform you with an accident form at the end of the session. If your child becomes ill or has a more serious injury, they will be looked after by someone qualified in first aid and you will be contacted.

In to nature - Forest School

We are very lucky to have a Forest School on site and children love the opportunities we provide to explore the natural environment. Children need to come to nursery prepared with warm, waterproof clothing and wellies. Forest School allows our children to learn through play and provides them with opportunities to take risks and learn in settings with wider boundaries. It builds a sense of independence, high self-esteem and team work. The children are encouraged to investigate and explore whilst respecting all living things. Children learn best from first hand experiences but health and safety considerations are always of paramount importance.



Curriculum

The **Early Years Foundation Stage framework** informs our planning and daily practice.

- **A Unique Child:** Every child is a unique child who is constantly learning and can be resilient, capable, confident and self-assured.
- **Positive Relationships:** Children learn to be strong and independent through positive relationships where there is a strong partnership between practitioners and parents and carers.
- **Enabling Environments:** Children learn and develop well in enabling environments, which encourage independence.

Learning and development is based on the **Characteristics of Effective Learning:**

Playing and Exploring:

Finding out and exploring; Playing with what they know; Being willing and ‘having a go’

Active Learning:

Being involved and concentrating; Keeping trying; Enjoying achieving what they set out to do

Creating and thinking critically:

Having their own ideas; Making links; Choosing ways to do things

The curriculum is divided into 7 areas of learning and development:

3 Prime areas – Personal, Social and Emotional Development, Physical Development and Communication and Language

4 Specific areas – Literacy, Mathematics, Understanding the World and Expressive Arts and Design



Meeting Individual Needs

Our curriculum is planned to meet the range of different needs and interests of children. We make provision for groups or individuals who need extra support or additional challenge to enable them to fulfil their potential. The learning is achieved through a mix of play based opportunities, adult support and adult led activities. During short daily sessions we also provide adult directed opportunities. These might involve:

- Speaking and listening activities
- Circle time
- Early mark making activities leading to writing
- Phonics time
- Dough Disco for finger strengthening
- Music and movement
- Number activities
- Songs and rhymes
- Story time



Settling In

The settling in process is a very important part of your child's time in Butterflies. You and your child will be invited to attend a settling in meeting the term before they start in Butterflies. This provides the opportunity to view the setting, meet the staff, talk about your child and discuss any needs or concerns. It also gives your child the opportunity to meet new friends and the staff. It allows them to discover our fun environment for themselves. Children who have been at Bumblebees (our two-year-old provision) will also have opportunities to get to know Butterflies staff and meet other children.

At the start of the term, your child will then be assigned a key worker. Their role is to ensure that your child's care meets their individual needs, to help them settle into the provision and to build a strong relationship with their parents or carers.

We ask parents and carers to complete the 'All About Me' section of Tapestry and an 'essential information' form. It is important that we have information about medical conditions, allergies, contact details etc. It also helps us to know about children's family, their culture, likes, dislikes, pets etc.

Some children settle in very quickly, others take longer. We understand parents' anxieties during these early days. We regularly have opportunities for parents to join in with children's activities, such as 'Stay and Play' sessions and special events. Each term there will be an opportunity to meet staff and discuss children's learning.

Learning how to get on with one another and to be happy within a group is an important part of their learning for 3 and 4 year olds. We support children in developing friendships and encourage them to think about the needs and feelings of others. Some children are naturally reserved and take time to make friends, some seem to naturally "click" with one another, and some find it tricky or are quick to get cross with one another. If your child has anxieties or difficulties with other children, please talk to your key worker, encourage your child to talk to the grown-ups and help them to understand that sharing, taking turns and helping others are important life skills.

Daily Routines and timetable

Morning sessions: 8.45-11.45

Afternoon sessions: 12.15-3.10

Please bring and collect your child promptly to reduce anxiety. Outside of these times, children will need to be brought or collected via the main school entrance due to registration and safety requirements.

Start and finish of the day

Please line up with your child at the Butterflies Nursery classroom door. Help your child to 'self-register' outside. You may want to talk to the key worker or other member of staff if you need to pass on information. Children usually settle better with a quick goodbye, so be cheerful and try not to prolong it. If there is a problem with your child, we will let you know but usually they are okay once parents have left and they get busy playing.

At the end of the session (11.45/ 3.10-3.10), we ask parents and carers to wait outside the classroom door. A member of staff will open the door and will call out individual child's names when parents/ carers arrive. In this way we can ensure children's safety. If you are unavoidably delayed please let us know, so that we can reassure your child.

It is vital we know who is collecting your child from Nursery. Please let us know if someone different is coming and preferably introduce them to us, as we never let a child go with an unknown person. Nursery children must be brought into and collected from nursery by a responsible adult. If there is someone you trust to pick up your child without you telling us each day, please inform staff.

At the toilet

The majority of children are toilet trained by the time they start Butterflies. However, we understand accidents can happen and we will assist your child to change clothing if required. We have some spare clothes – please wash the ones belonging to nursery and return them. It is useful for each child to have some spare named clothes in their bag as our supplies are limited.

Clothing/ Uniform

School uniform is worn in Butterflies and can be pre-ordered from the school office. Please dress your child in easy to manage clothing as this helps to develop their independence, particularly with toileting.

Messy Play

Water, paint, glue and gloop (such as cornflower mixed with water) are used regularly and some children like to investigate with their hands. We have aprons for children to wear, but sometimes clothes will get wet or messy. **Please do not expect your child to keep clean at school!** Children who are worried about getting dirty may not learn. Reassure your child that you do not mind it they look a bit untidy when you pick them up. **We play outside daily and use our Forest Schools area, so a warm waterproof coat and footwear are essential every day.** Wellington boots are also very useful!

Snacks

We encourage children to access a snack during each session. Fresh water will be available and milk is provided as part of the Free Milk scheme. Fresh fruit is also available.

Lunch

Children attending for full days have a choice of meals, including:

- Hot school lunch
- Cold school lunch (sandwiches with choice of fillings)
- Jacket potato (with choice of toppings)
- Packed lunch (in line with the school's Healthy Eating policy)

School lunches are paid through the ParentPay scheme – a **nursery lunch costs £2.00 per day**. If your child has any specific dietary requirements, please let staff know. There is also a charge for lunchtime staffing cover.

Absence and Illness

Children should attend on every school day. However, in the case of illness please let them recover at home. **If your child is ill** – please contact the school immediately. **Medical appointments** – if your child has a dental, clinic or any other medical appointment, please inform school. **Family holidays** – unlike school, Nursery is not statutory and not subject to the same requirement as school. However, it is very important to a child's progress that they attend regularly and while we appreciate the importance of family time and the educational value of some trips, it can be detrimental to a child's progress, friendships or behaviour if they miss nursery.

Medication

Any medication needs a prescribed medicine form to be completed at the office, in line with school policy. Please inform staff of the requirements.

Dummies

Please do not bring dummies into school. They can inhibit language development, cause dental problems and can contribute to ear infections. It is also not hygienic if another child finds it.

Book Bag

We will give your child a school Book Bag – please remember to bring it every day and choose a new Home Sharing book with your child.

Look out for head lice!

We'd rather not think about it but as your child starts nursery it is a good time to start the regular habit of checking for head lice. When you have washed your child's hair, use ordinary conditioner and comb through the hair with a fine-toothed comb. This should remove any eggs before they hatch. Make this part of your regular hygiene routine like cleaning teeth and the problem won't get out of hand.

Toys

Toys brought from home can get lost amongst the ones that belong to nursery so **please leave them at home.**

Mobile phones

Mobile phones must not be used whilst in the Early Years areas. **Phones should be turned off prior to entering** – no calls should be made or received and photographs should not be taken.

Communication

Each child will have a Home-School communication book. Staff will use these to note down any issues and other information you may need. Please feel free to use this book to note down anything you feel staff may need to be aware of.

Tapestry

We use a web-based interactive Learning Journey tool called Tapestry to record observations and assessments of children's learning and development. Staff take photos, record videos and make notes on an iPad. By logging on with a secure username and password you will be able to view all of your children's observations, photographs and videos. You will even receive an email telling you when a new observation or piece of work is available for you to view. This will enable you to follow your child's individual progress closely and you can reflect upon their achievements with your child. You can add comments so that we as a staff find out about which activities your child really enjoyed and the learning they get up to at home.

Each EYFS class has their own secure Tapestry website, stored on a highly secure server which is monitored closely. You will be asked to provide an email address so that we can set up access to your child's Learning Journey electronically. Please note each parent only has access to their own child's Learning Journey. We will also give you detailed information on how to view/use your child's Learning Journey.

If you do not have access to e-mail, please don't worry! Your child is still able to have an online Learning Journey and we will regularly print out observations and add them to the Learning Journey books so that you and your child can read through them together.

Tips for Starting School

As parents, you play a vital role in the education of your child. This process begins long before they come to nursery. As the time for nursery approaches, there are ways in which you can help prepare your child and make their entry to nursery a happy time. Here are a few suggestions:

- Get to know other children that are starting at the same time
- Encourage them to dress and use the toilet as independently as possible
- Be positive about starting nursery (hide any of your own worries or fears)

- Play games together e.g. I Spy, snakes and ladders, snap
- Help your child to realise how numbers occur in everyday life
- Inform the school of any health, social or emotional problems
- When practising spelling your child's name, please encourage them to use lower case letters (except for the starting letter). Also, teach the letter sound as well as the letter name.

We hope you have found this booklet informative but do not hesitate to ask for any further information you may require.

Finally, we are very much looking forward to meeting you and your child and getting to know them. We hope this will be an enjoyable and positive first experience of school.